**EQUAL OPPORTUNITIES MONITORING FORM**

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| We want to meet the aims and commitments set out in our equality policy. This includes not discriminating under the Equality Act 2010, and building an accurate picture of the make-up of the workforce in encouraging equality and diversity.  **Filling in this Equal Opportunities Monitoring Form is entirely voluntary.**  The information you provide will stay confidential and be stored securely and limited to staff in the organisation’s Human Resources department. Anonymous statistics may be shared with Senior Management.  No information from the monitoring form will be considered in any way during the appointment process. The monitoring form will be kept separate from the application form and **not** forwarded to the recruiting manager when short listing. If you wish any of the information on this form to be shared with the recruiting panel, please include in your **personal statement** in the main part of the application form.  Further information on how we process your personal information can be found in our **Privacy Notice** for Applicants which is available on our website. |

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| **Position Applied for** |
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| **How do you describe your gender?** |
| Male  Female  Intersex  Non-Binary  Prefer not to say  If you prefer to use a different term, please specify here………………………………………………… |

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| **How do you describe your sexual orientation?** |
| Heterosexual  Gay  Lesbian  Bisexual  Prefer not to say |
| If you prefer to use a different term, please specify here………………………………………………… |

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| **Age:** |
| 16-24  25-29  30-34  35-39  40-44  45-49  50-54  55-59  60-64  65+  Prefer not to say |

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| **Religion** |
| No religion or belief  Buddhist  Christian  Hindu  Jewish |
| Muslim  Sikh  Prefer not to say |
| If other religion or belief, please write in ………………….……………………………………………… |

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| **Do you consider yourself to have a disability or health condition?**  Yes  No  Prefer not to say |
| What is the effect or impact of your disability or health condition on your ability to give your best at work? Please write in here:    The information in this form is for monitoring purposes only. If you believe you need a ‘reasonable adjustment’, then please discuss this with the HR Manager/Manager running the recruitment process. |

Ethnicity

Ethnic origin is not about nationality, place of birth or citizenship. It is about the group to which you perceive you belong. Please tick the appropriate box.

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| **ASIAN/ASIAN BRITISH** | | | | |
| Indian | Bangladeshi | Chinese | Pakistani |  |
|  |  | Prefer not to say | Any other asian background | (please specify) |
| **BLACK/AFRICAN/CARIBBEAN/BLACK BRITISH** | | | | |
| African | Caribbean | Prefer not to say | Any other black background | (please specify) |
| **MIXED/MULTIPLE ETHNIC GROUPS** | | | | |
| White and Black African | White and Asian | White and Black Caribbean |  |  |
|  |  | Prefer not to say | Any other mixed background | (please specify) |
| **OTHER ETHNIC GROUP** | | | | |
| Arab |  | Prefer not to say | Any other ethnic background | (please specify) |
| **WHITE** | | | | |
| English | Gypsy or Irish Traveller | Irish | Northern Irish |  |
| Scottish | Welsh | Prefer not to say | Any other white background | (please specify) |

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| **What is your current working pattern?** |
| Full-time  Part-time  Prefer not to say |

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| **What is your flexible working arrangement?** |
| None  Flexi-time  Staggered Hours  Term-time hours  Annualised Hours  Job-share  Flexible shifts  Compressed hours  Homeworking  Prefer not to say |
| If other, please write in ………………….……………………………………………………………………….. |

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| **Do you have caring responsibilities? If yes, please tick all that apply** |
| None  Primary carer of a child/children (under 18)  Primary carer of disabled child/children (under 18)  Primary carer of disabled adult (18 or over)  Primary carer of older person  Secondary carer (another person carries out the main caring role)  Prefer not to say |